

THIS FORM MUST BE RETURNED WHETHER TESTING OR NOT!



2019-2020 EHS IB Diploma Exam Registration Form – Due October 10, 2019

(Please call Mrs. Davis at 423-3913 if you have any questions.)

Please **print** your name **exactly** as you would like to have it read on IB certificates and diplomas:

First Name:	Last Name:	Middle:
Date of Birth: (Example – 25 December 1984)	Citizenship: (Example – United States)	
First Language:	Previous Year Tested: (if applicable)	
Student Email Address:	Parent(s) Email Address:	

****Note: If you do not take the Diploma Exam in an eligible course, you WILL NOT receive honors credit for that course. This is a Pueblo City Schools policy.**

Please place a **check-mark** in the correct box for the exams that you are **eligible for and will take** in **May 2020**. If you are not sure, please speak with your teacher(s) or the IB Coordinator.

Course Name	Select	Course Name	Select
Language A: Literature HL (English)		History of the Americas HL	
Spanish SL		Physics HL	
French SL		Biology HL	
Spanish ab initio SL (with teacher & coordinator permission)		Math SL (Methods)	
Psychology SL		Math Studies SL	
Music Analysis SL		Visual Arts HL	

*HL=Higher Level *SL= Standard Level

What category are you testing in? Circle one:

Full Diploma Senior**	Anticipated Full Diploma Junior	Course(s) Only Student
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****If you circled Full Diploma Senior above, in which subject group will you be submitting your Extended Essay?**

Subject Group: _____

(This cannot be changed after the exam registration deadline without additional fees.)

Projecting Cost of Exams: (Fees are set by the International Baccalaureate Organization)

Item	Cost	Total Cost
Number of Exams To Be Taken _____	Each exam costs \$119 # of exams _____ x 119 = _____	
Make checks payable to East High School		Total Due

- I have **CAREFULLY** read and understand the attached payment information & policies. Please sign my student up for the above selected IB exams.
- I would like to have a payment plan to divide the cost of the exams throughout the school year, with payments due the 10th of each month and final payment due May 7, 2020.
- I **DO NOT** wish to take the DP External Exam for the following courses, and I understand that I will not receive honors credit for this/these course(s).
 - o List Course(s): _____

Signature of Parent _____

Signature of Student _____

Date _____

IB Diploma Exam Payment Information & Policies
East High School
May 2020 Exam Session

Please save this for future reference.

It is our belief that economic issues should never keep a student from being able to take an IB Diploma Exam and we will do everything possible to make sure students are able to take the desired exams. If you need assistance, please don't hesitate to ask!

1. Full payment is not due at this time. Payment plans are available.
2. Invoices will be sent home monthly with students beginning in January. (This provides time to apply any assistance provided by grant funds.)
3. All fees are set by the IB, not East High School.
4. DP Exam fees **must** be paid in full by May 7, 2020. If there is any unpaid balance due, the remaining amount will be placed on students' fine cards. Transcripts **will not** be issued for a student with unpaid balances. This may interfere with the ability of a student to enroll in college.
5. East High School **must** submit payment for all exam fees by December 13, 2019. East High School and Pueblo City Schools incur the initial expense and then allow people to make payments to reimburse the school and district.
6. Exam registration will be completed **no later than** November 6, 2019. Copies of registration will be given to students. The registration form **must be** signed and returned to the IB office. Any changes **must be** reported to the IB Coordinator **no later than** November 12, 2019. Any changes made after this date will incur additional fees by the IB.
7. Any late exam registration between the initial registration deadline and prior to January 10, 2020, will be charged an **additional** \$38 per subject.
8. Any late exam registration after January 12, 2020, will be charged an **additional** \$150 per subject.
9. If a student withdraws from one or more subjects between the registration deadline of November 12, 2019 and the late registration deadline of January 12, 2020, the student will not be responsible for the subject fees.
10. If a student withdraws from one or more subjects after the late registration deadline of January 12, 2020, the student will still be responsible for the subject fees.
11. If a student does not sit any portion of their IB exam in May, they are **still responsible** for the subject fees.
12. Payment assistance
 - a. King Soopers Neighborhood Rewards
 - b. Anonymous donors
 - c. ESSA grant funds
13. **Please carefully consider the above information before registering for DP exams. If you have any questions, please contact the IB Coordinator.**

Dora Davis
IB Coordinator
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